



2009 年第五次理事會 會議紀錄

日期：05/17/2009

時間：9:00 a.m. – 12:00 p.m.

地點：Torrance Airport Meeting Room

主席：解宗沛理事長

出席理事 (7 位)：解宗沛, 邱福田, 陳月華, 傅家輝, 許美玲, 許清坤, 張元鳳

缺席理事 (2 位)：吳東昇, 李青蘭

出席理事超過法定最低出席人數 6 位, 會議如期進行

列席人員：蕭函奇, Robert Gregory, 黃雅玲

會議程序

一. 與會理事認可前次會議紀錄:

二. 理事長報告: 解宗沛理事長

三. 校長報告: 蕭函奇校長

1. 海華運動會於 4/25-26 日在核桃市(Walnut)的聖安東尼學院舉行, 感謝召集人許清坤副校長、教練楊秋榮和 Mr. Wayne Lu、家長會以及所有參與幫忙的家長數週來的辛勞。所有參賽的同學都投入百分之兩百的熱忱和努力, 表現優異, 為校爭光。
2. 中文學校聯合會詩詞朗讀, 經典背誦暨演講比賽於 5/3 在 Arcadia 高中舉行, 感謝召集人梁玉梅, 史迺麗、張育真、黃瓊蘭三位老師的賽前指導及所有參與幫忙的家長, 並恭喜六位得獎的同學, 頒獎典禮將於五月十七日在洛杉磯華僑文教中心舉行。
3. 今年的母親節園遊會活動仍如往年一樣有聲有色, 校園秩序良好, 感謝家長會及理事會人員辛苦的籌備及主辦此一活動。
4. 2009-10 學年度的招生簡章已與新任校長何志宏擬妥印製, 並於五月十六日連同註冊單發出給全校師生, 請理事會討論及處理校外分發廣告招生等事宜。

建議：請理事會討論增設兩名當然理事, 現任校長與家長會會長視為當然理事, 將理事會九席提升為十一席。

四. 教聯會報告: 史迺麗老師

1. 在此向理事長及各位理事請假一次, 因為教聯會訂於五月十七日舉辦一日遊活動, 教師, 教務及親友們共有五十六位參與此活動
2. 下一次教聯會活動暫定於七月份將於郭芳杏老師家聯誼烤肉.

五. 家長會長報告: Robert Gregory

Issue 1:

We've noticed some problems with General Service Workers (GS). Some GS have brought the wrong attitude. Arguing, complaining, ditching. One guy was yelling at our girls and had to be pushed out the door. Some act like they're doing us a big favor. We need to face this situation like a real business and act accordingly. GS need to bring the right attitude or be dismissed.

Here is a list of problem areas and solutions for board and principal's review. PTA plans to use these rules as a guideline for dealing with GS, and all GS would get copies of these rules before being assigned.

Problem 1. Not enough help some days, too much help on other days. All General Service (GS) workers are scheduled according to projected need, yet some days few report in for work, and on other days (Mother's Day Carnival) we have too many.

Solution 1. Work assignments must be scheduled in advance by PTA staff. Parents who just appear at the desk asking for a GS assignment may not work that same day.

Problem 2. Time. Many GS arrive late, disappear or leave early; this doesn't work for us. Crossing Guards are needed by 8:45 at the street, yet often arrive too late to be effective. Some disappear after 9:30, and return only to close the school and collect their \$60; this is unacceptable. We need help, and when workers disappear, our staff has to take up the slack.

Solution 2. Please be timely. 8:40 to 12:10 is Service time. Late arrivals may not be assigned a job. Crossing Guards should be at the crosswalks, ready to help students by 8:45, and must return to the PTA by 9:20 for further assignments. A full shift must be worked to earn a voucher.

Problem 3. Visibility. Vests need to be worn by GS so we know who's working. GS staff change weekly, and not everybody knows each other. Recently, many GS haven't worn the vests, and thus can't be found when we need help.

Solution 3. Workers must wear the yellow vests during their work hours, so our staff can know who's working each day. Removal of vests may cause forfeiture of pay.

Problem 4. Money. Let's be businesslike. GS are paid for helping. They can earn \$60 (tax-free) for working a 3 ½ hour shift. Do the math; it's a fair amount of money for an easy job working with friends and children near. Yet many GS don't appreciate the opportunity. One couple showed up at Mother's Day and demanded two vouchers for working (and leaving early).

Solution 4 Money. Treat this opportunity like a real job. GSW can earn a full voucher by working the full 3-hour shift. Partial work may earn partial credit toward the voucher.

Issue 2:

Re: Mother's Day: Percentage for school: Consider that some vendors were taking cash. Also, one volunteer was giving out tickets at half-price. Is there another way to handle the money?

六. 募款委員會報告：召集人傅家輝理事

七. 策略規劃委員會報告：召集人邱福田理事

八. 財務委員會報告：召集人許美玲理事

九. 策略發展相關工作進度報告：各負責理事

陳月華理事

Priority	Item	Description
10	1.3.1.	研究 7-12 年級教材，採用幫助學生應考 SAT 中文及 AP 的教材。Research teaching material for grades 7-12. Adopt materials which would help Chinese SAT and AP tests.
14	1.3.2.	舉行 SAT II 及 AP 模擬考試，並鼓勵學生參加正式 SAT II 及 AP 考試。Conduct SAT II and AP mock tests. Encourage students to take SAT II and AP tests.

解宗沛理事長

Priority	Item	Description
13	2.2.1.	聘請正式資格教師以符合 TUSD 的認證要求。Recruit teachers with appropriate California teacher credential to meet TUSD accreditation requirements.
15	2.1.1.	了解他校與學區合作的過程及獲得學區認證的條件。Research the process how other schools collaborate with their school districts and the conditions of obtaining accreditation from the district.
15	2.1.2.	了解與 TUSD 合作的可能性及障礙。Research the possibilities and hurdles of collaborating with TUSD.
13	2.1.3.	與 TUSD 協商本校取得學區認證之條件。說服 TUSD 節省自身有限的教育資源，利用本校資源提供學區學生學習中文，由 TUSD 測驗後承認本校學分。Negotiate with TUSD about the conditions for TCS to obtain accreditation. Convince TUSD to conserve their limited resources and utilize TCS' resources to serve the Chinese education needs for the students in the district.
9	2.2.2.	開辦達 TUSD 中文學分要求標準於 9-12 年級課程或中文 AP 課程。Establish grades 9-12 classes or AP classes that meet TUSD Chinese accreditation requirements.
12	3.2.1.	了解行情及供需。Better understand the supply and demand of Chinese teachers.
14	5.3.2.	研究成立類似 TCS 之友會，華人文化協會，或 TCS 校友會，使成為 TCS 在社區中的資源。Research the feasibility of establishing organizations such as Friends of TCS, Chinese Cultural Association, or TCS Alumni Association, to strengthen the community resources for TCS.

邱福田理事

Priority	Item	Description
19	4.1.2.	開辦校務行政人員講習 Conduct admin staff training.
18	4.2.1.	擬定工作計畫及報告參考格式。Develop templates for project plan and report.

吳東昇理事

Priority	Item	Description
10	1.4.1.	於第三節課，加強文化及領導才能之相關課程。Develop culture and leadership related 3 rd -period classes.
11	4.1.1.	開成人電腦課程(最實用的行政技能) Establish adult computer training classes, the most practical admin skill.
11	5.1.2.	舉辦教育、健康、理財、旅遊等實用的講座。Held practical seminars such as education, health care, personal finance, travel & leisure, etc.
15	4.2.2.	先選定運動會及演講比賽，製作工作計畫。Shortlist Track & Field Meet and Speech contest as pilot projects to test out the Project Plan.
13	5.1.1.	加強成人班課程。Enhance adult Chinese curriculum.

傅家輝理事

Priority	Item	Description
12	4.3.1.	檔案數位化。Digitize the database.
13	4.3.2.	設立檔案主任，總籌檔案管理事宜。Assign a Director of database to administer database management.
15	4.3.3.	登錄一般檔案於網站上。Post general database on our website.
14	5.2.1.	進行家長專長、興趣問卷調查。Conduct parent expertise, interest, and hobby survey.
20	1.4.2.	善用才藝表演、出版年刊、及運動會等活動，提供學生認識文化、學習實務技能、鍛鍊體能、及培養組織領導才能的教育機會。Through activities such as talent show, yearbook publishing, and track & field, provide opportunities in cultural understanding, skill learning, physical education, organization and leadership development.
14	5.2.2.	註冊必須填寫家長專長、興趣問卷。Parents are required to fill in expertise and interests questionnaire during registration.

張元鳳理事

1. On 5/16 meeting, I will discuss above with all teachers and TCS staff. Motion to extend to next board meeting for further result.

18	1.1.3.	2009年5月31日之前公佈學習標準，讓全校師生及家長有所依據。Publish TCS Learning Standards on 5/31/2009 to be a guide for all teachers, students, and parents.
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2. Collecting all information, currently I have Irvine Chinese School & TCS (need to be updated), waiting for Steven & Fu-Tien's help for collecting more data. Motion to extend to the next board meeting

16	1.1.1.	研究現有之中文學習標準，含本校、友校、及主流學校的標準，包括美國「國家外語教育標準」中的「中文學習標準」。Review all existing Chinese Learning Standards, including TCS, other Chinese schools and public schools.
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3. Will also discuss in the 5/16 meeting. Motion to extend to the next board meeting

15	1.2.2.	評估中文補助課程的需求。Establish supplementary Chinese curriculum.
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4. Duplicated with 1.1.3. Motion to combine with 1.1.3

13	1.1.2	條列各年級各項中文能力的預期學習成果。Starting from the Standards, itemize anticipated learning result for each grade in different learning categories. [State responsibility, timelines, and methods of monitoring, evaluation and update of the plan.]
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5. After staff meeting 5/16, collecting all teachers & staffs' opinion, motion to "公布 TCS 現有各年級學習標準" in our school website just like Irvine Chinese School.

10	1.1.0.	公布 TCS 現有各年級學習標準，並收集家長及教師的意見。
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許美玲理事

Priority	Item	Description
15	1.3.4.	將中文電腦輸入能力納入四年級(含)以上之預期學習成果。Include Chinese computer input method in anticipated learning result for grades 4 and above.
14	3.3.2.	擬定正式資格教師的薪資計算辦法。Develop a salary administration method for teachers with credentials.

13	3.1.2.	擬定鼓勵本校教師修習正式資格教師課程之辦法，包含學費補助及薪資調整。 Develop the process to encourage TCS teachers to take qualifying courses which includes tuition reimbursement and salary adjustment.
12	1.3.5.	動員家長提供 Laptop 做為中文電腦輸入課的工具。每位四年級學生必須修習兩小時的中文電腦輸入法。 Campaign parents to provide laptop as equipment for Chinese computer input classes. All grade 4 students are required to take 2 hours of Chinese computer input training.
11	3.1.1.	了解取得正式資格教師之條件。 Research the requirements to obtain teacher credentials.
12	1.3.3	有系統的將中文電腦輸入整合在課程中。 Incorporate Chinese computer input in the curriculum systematically for all students. [State responsibility, timelines, and methods of monitoring, evaluation and update of the plan.]

李青蘭理事

Priority	Item	Description
20	5.1.3.	提供美食交流服務。 Organize culinary art exchange activities, i.e. food court.

許清坤理事

Priority	Item	Description
19	4.4.2.	考慮簽署家長服務義務合約。 Consider requiring parents to sign a volunteer service contract.